



Trolls & Légendes ASBL

Rue de Tournai, 21 in 7604 Peruwelz (Belgium)

VAT BE 0884 869 038 – RPM Tournai Court

Fortis BE78 0015 0892 1286

<https://trollsetlegendes.be>

VOLUNTEER COLLABORATION AGREEMENT

You agree to become a volunteer for **the ASBL TROLLS & LEGENDES** whose registered office is located at 7604 PERUWELZ – 21 rue de Tournai, and registered with the Crossroads Bank for Enterprises under number **0884.869.038**

The following is stated beforehand:

1. The association's purpose (apart from any kind of religious, philosophical or political affiliation) is to organize an annual festival. **Trolls & Légendes** "aiming to promote in a single location and for a limited period of no more than 7 days all aspects of Fantasy, the fantastic and science fiction and other related genres in all possible fields such as literature, comics, cinema, music, painting, drawing, photography, role-playing or board games, video games, animation, a market and other related activities, etc... (...)
2. In order to fulfill its social purpose, the non-profit organization relies on the help of volunteers. Their status is governed by the law of July 3, 2005, concerning the rights of volunteers and its implementing royal decrees. Volunteers and other persons associated with the non-profit organization (*members, administrators*) work together to achieve the non-profit organization's selfless goal.
3. This document is intended to clarify the respective rights and obligations of the non-profit organization and the volunteer.

The following has been agreed:

Article 1 – Mission

The volunteer agrees to provide assistance in the organization of events that will take place during the month of April 2026.

Article 2 – Respect for the aims of the non-profit organization

The Volunteer declares that he adheres to the social purpose of the non-profit association as defined, in particular, in the statutes, the decisions of the General Assembly and the Board of Directors of the non-profit association. Consequently, the Volunteer will refrain – throughout his mission – from any action or statement that could harm the non-profit organization, its image and the social purpose it pursues.

Article 3 – Duration of the commitment

The volunteer commits for the duration of the festival, including its preparation, setup and dismantling.

Article 4 – Location where the Volunteer's mission will be carried out

4.1. The main place of performance of the Volunteer's duties will be at the address of the event concerned; an address which will be specified in advance to the volunteer.

4.2. If the Volunteer's missions take place during an event that requires it, the Volunteer will be given an "access pass" by the non-profit organization to be able to access the locations of his mission.

Article 5 - Reference Contact

The Volunteer can call upon the **Crew Office** (*The volunteer will be given their contact details beforehand*) in case of a problem or to ask him to provide specific assistance.

Article 6 – Obligations

6.1. The non-profit organization commits to:

- Inform the volunteer, before they begin their activities, about the social purpose of the non-profit organization, its legal status, the fact that insurance covering the civil liability of volunteers has been taken out, and the mission entrusted to them. (*the non-profit organization undertakes to provide him with organizational information*), the nature of the compensation and the cases in which it is paid.
- The non-profit organization guarantees that the Volunteer will be insured for the execution of his mission (civil liability, personal injury).

6.2. The Volunteer agrees to:

- To be in an administrative situation that legally authorizes him/her to engage in voluntary activity;
- Review the organizational information provided by the non-profit organization;
- To carry out his duties with care, integrity and conscience, respecting safety standards, under the conditions agreed beforehand and in accordance with the instructions given to him.
- To adopt, in all circumstances, the behavior of a reasonably prudent and diligent person;
- Take care of the equipment entrusted by the non-profit organization for the execution of the mission and return the equipment at the end of the mission (for example tools, pair of safety boots, helmet, gloves, work clothes, etc.).
- Inform the non-profit organization of any allowances already received during a calendar year for volunteer work carried out with other organizations. If the daily and annual limits are exceeded, the volunteer will be responsible for any fines and/or taxes incurred..

6.3. The Minor Volunteer (*Registration open to those aged 16 and over*) undertakes to provide the non-profit organization with parental authorization.

6.4. In carrying out these missions, the volunteer and the non-profit organization owe each other respect and consideration. They are required to ensure that propriety and good morals are respected during the mission.

Article 7 - Retards et absences

7.1. The nature of the mission entrusted to the Volunteer may require adherence to specific schedules.

7.2. The Volunteer undertakes to immediately notify the non-profit organization of his or her absences or delays so that it can organize his or her replacement and the continuity of the execution of the mission.

7.3. In the event of unjustified lateness or absence, the Volunteer's mission will be terminated and they will be denied access to the event.

Article 8 - Expense compensation

8.1. A fixed allowance is neither mandatory nor automatic. Volunteer status does not entitle anyone to any allowance.

The non-profit association remains the sole decision-maker regarding its ability to cover expenses and/or reimbursements and/or the decision regarding whether or not the expense reimbursement is justified in the context of the volunteer's activity.

The association is under no obligation to reimburse the volunteer up to the legal limit. Reimbursements may be lower.

The non-profit organization is free to grant the Volunteer a fixed allowance for expenses up to a maximum of €44.02 per day of service and €1,760.83 per year (*ceiling amounts 2026*).

8.2. If applicable, the allowance for the reimbursement of expenses incurred by the Volunteer will be paid by bank transfer to the Volunteer at the end of his mission, after possible submission of supporting documents for expenses and proof of payment thereof.

Article 9 - Applicable Law

In the event of a dispute, these conditions are governed by Belgian law and fall under the jurisdiction of the Courts and tribunals of the judicial district of Tournai.